

HAPTER: XI PAYMENT METHODS	SECTION: 2 CHECKS	COMAR: 07.03.03.16
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CHECK ISSUANCES

- A. The Department of Human Resources (DHR) issues cash assistance and food stamp benefits to customers in Maryland by an electronic benefit transfer system
- B. There are, however, instances when a check is issued to a:
 1. Vendor for emergency assistance
 2. Vendor for burial assistance
 3. Third party for a child specific benefit payment
 4. Customer eligible for a Welfare Avoidance Grant (WAG)

Note: Some Public Assistance to Adults (PAA) customer providers also receive payments by check.

PROCEDURES

- A. When a check issuance is required because of one of the reasons stated in Check Issuances above, the case manager will:
 1. Enter the case on CARES
 2. Use local procedures to authorize a check issuance and notify the local Fiscal office
- B. The DHR Fiscal office staff will issue the check, and
 1. Mail it to the vendor, 3rd party, or provider, or
 2. Deliver it by courier to the local department for the customer to pick up

ADDITIONAL INFORMATION

- Burial Assistance
- Child Specific Benefit
- Emergency Assistance
- Welfare Avoidance Grant